

**Work allocation of Under Secretaries of DARE**

<b>Sl. No.</b>	<b>Name of the officers</b>	<b>Designation</b>	<b>Work distribution</b>	<b>Officer to be reported upon</b>
1.	Shri Rajesh Kumar	US (Estt.)	<ul style="list-style-type: none"> <li>• All Establishment and General Administration matters of DARE</li> <li>• Matters relating to cash</li> <li>• DARE Vigilance</li> <li>• Central Agricultural Universities</li> <li>• Official Language Policy</li> <li>• Updation of Website of DARE</li> <li>• IT matters of DARE</li> <li>• Internet Protocol Version 6 (IPv6)</li> </ul>	Shri A.R.Sengupta, Deputy Secy. (Estt. & IC)
2.	Shri A.G. Subramanian	US(IC-II)	<ul style="list-style-type: none"> <li>• All cases of fellowship, scholarships etc. for advanced research, higher studies at the behest of foreign Government and Govt. Sponsored agencies/UN/International agencies etc. foreign training, nomination of suitable candidates for foreign assignments, circulation of vacancies notified by all CGIAR organized by other international organisation agencies such as FAO, ADB, World Bank, Commonwealth Sectt. UK etc., Germplasm exchange</li> <li>• Brazil, Russia, India, China and South Africa (BRICS)</li> <li>• International Seed Testing Association (ISTA)</li> <li>• International Society for Horticulture Science (ISHS)</li> <li>• CGPRT</li> <li>• UN-APCAEM/ESAM/ISTA, ISHS</li> <li>• Commonwealth Agricultural Bureau International (CABI)</li> <li>• Agrinnovate India Ltd.</li> </ul>	Shri Rajan Agrawal, Director (IC & part-time CVO)
3.	Shri Prem Prakash Maurya	US(IC-IV/AV)	<ul style="list-style-type: none"> <li>• All matters relating to Projects (except projects with CG centres, USAID/USDA and ACIAR), World Bank funded project.</li> <li>• Ad-hoc visits of scientists for attending conference, symposia, workshops, seminars, etc. which are not covered under any work plan/projects etc.</li> <li>• South Asian association for Regional Cooperation (SAARC)</li> <li>• Association of South East Asian Nation (ASEAN)</li> <li>• Bay of Bengal Initiative for Multi-Sectoral Technical and Economic Cooperation (BIMSTEC), G-20</li> <li>• Asian Development Bank (ADB)</li> <li>• Afghan National Agricultural Sciences &amp; Technology University (ANASTU) – University in Afghanistan</li> <li>• Advance Centre for Agricultural Research &amp; Education (ACARE) – Agriculture University in Myanmar</li> <li>• Agriculture University in Nepal</li> <li>• All Parliament matters of DARE/ICAR</li> </ul>	Shri Rajan Agrawal, Director (IC & part-time CVO)

4.	Shri R. Vijayaraghavan	US (IC-I)	<ul style="list-style-type: none"> <li>• Approval for organizing International Conferences/ Workshops/ Seminars/ Symposia in India</li> <li>• Approval of all international Training in India</li> <li>• Release of fellowships under IAFS, Indo-Afghanistan and Indo-Nepal Fellowship scheme</li> <li>• Comments on Cabinet Note/EFC received from other Department/Ministries</li> <li>• Cabinet Note/EFC of ICAR &amp; CAU</li> <li>• All matters relating to Food &amp; Agriculture Organization (FAO), Thailand Creative &amp; Design Centre (TCDC), Science Applications International Corporation (SAIC), United Nation Organizations (UNO) and AVRDC (World Vegetable Centre)</li> <li>• Tropical Fruits Network (TFNet)</li> <li>• Biological Control of Weapons Convention (BCWC)</li> <li>• Indian Technical Economic Cooperation (ITEC) programme</li> </ul>	Shri A.R.Sengupta, Deputy Secy. (Estt. & IC)
5.	Sh. T. B. Baviskar	US (IC-III)	<ul style="list-style-type: none"> <li>• All matters related to Indo Africa Forum Summit (IAFS) policy issues and projects under IAFS including cotton TAP, MOU/Work plan with countries, International organisations/institutions other than CGIAR, participation of DARE in the collaborative programmed for the Ministry of External Affairs, Ministry of Commerce, Department of Science &amp; Technology, Department of Economic Affairs, Department of Agriculture &amp; Cooperation, hospitalities, other protocol duties all visitors visiting under work plan and other programmes/ad-hoc visits, processing cases of all ad-hoc visits of foreign nationals/dignitaries for clearances from technical/political security angles.</li> <li>• Pan African University in Nigeria</li> <li>• Asia Pacific Association of Agricultural Research Institutions (APAARI)</li> <li>• Network of Aquaculture Centers in Asia Pacific (NACA)</li> <li>• All coordination matters of International Cooperation</li> </ul>	Shri Rajan Agrawal, Director (IC & part-time CVO)
6.	Sh. Jitendra Misra	US (IC-CG)	<ul style="list-style-type: none"> <li>• All works relating to CG Centres including processing of MOU/work plan and deputation of scientist/officials, project proposals visit of consultant to India there-under, payment of annual contribution to Consultative Group on International Agricultural Research (CGIAR), processing of Rice Wheat Consortium matters, processing of USAID/USDA projects / ACIAR, Bilateral projects relating to CGIAR.</li> </ul>	Shri A.R.Sengupta, Deputy Secy. (Estt. & IC)
7.	Sh. Uday Shanker Pandey	US(Budget & Finance)	<ul style="list-style-type: none"> <li>• All Budget &amp; Finance matters of DARE, all Audit Paras.</li> </ul>	Shri Sunil Kumar Singh, AS&FA

**\* RTI matters/issues on related subject will be dealt with by the concerned Under Secretaries/CPIOs.**